

Minutes of the Otter Lake Ratepayers' Association (OLRA) Board Meeting Saturday, April 22, 2023

Attendees: David Amy, Brad Chittick, Rob Cribbie, Gerry Doyle, Brian Hindley, Nicole Mailloux, AJ Mueller, Kerry Mueller

Regrets: Martin Chepesiuk

1. Welcome: Kerry Mueller started the Zoom meeting at 9:04 am. Quorum was confirmed.

2. Declaration of Pecuniary Interests: None were declared.

3. Approval of January 26 2023 OLRA Board Meeting Minutes:

Motion: Approve the minutes of the January 26, 2023 meeting:

- Moved by: AJ Mueller
- Seconded by: Rob Cribbie
- **Motion carried**

4. Finalized Proposed OLRA Survey: Gerry Doyle and Rob Cribbie.

Gerry led a detailed review of the survey. The goal of the survey is to encourage as many responses as possible from as many people on Otter/Little Otter Lakes as possible, whether they are members or not. The Marina has therefore included some questions to the OLRA survey and the Marina will forward the final OLRA survey to their customers too. There was much discussion and feedback provided to ensure the right questions were asked to not create unintended expectations and potential liabilities. . The Board suggested also researching other survey providers, including Google Forms. The selected survey should be easy to use, provide good analytics and not restrict the number of participants.

Action: Gerry Doyle and Rob Cribbie will revise the survey considering feedback provided. They along with other Board members will research other survey options and costs. The revised survey, survey options and costs will be sent to the Board for review.

5. Finalize Proposed OLRA By-Law Updated as per ONCA: All

An ONCA Board Committee comprising of David Amy, Rob Cribbie, Nicole Mailloux and Kerry Mueller presented amendments to the existing OLRA Constitution, to ensure compliance with ONCA (Ontario Not-for-Profit Corporations Act) . This proposed new OLRA Bylaw draft was discussed thoroughly and amendments to the Committee's proposal were made. (Brad Chittick joined the meeting at 10:20 am)

Motion: That the Board approve the proposed new Bylaw, including the amendments discussed at this meeting, and present it at the next AGM for Members to review and approve it, as is, or as may be amended by the Members.

- Moved by: Rob Cribbie
- Seconded by: Brian Hindley
- Abstained by: Brad Chittick
- **Motion carried**

Action: Nicole Mailloux will update the By-Law to reflect amendments made at this meeting and send it to the Board for final review.

(David Amy left the meeting at 10:37 am)

6. Boat Parade: All

Waiver Content and Signing Process: The Boat Parade Committee comprising of Brad Chittick, Rob Cribbie, Gerry Doyle and Nicole Mailloux updated the Board on the need to update the existing Boat Parade Waiver. A thorough discussion took place. The Board concluded that only the Captain of the boat needs to sign the waiver on behalf of passengers, as was previously done. The Captain is the boat's Operator, and as such is legally responsible for their boat and passengers. The waiver needs to be communicated to all Members and Boat Parade participants prior to the Parade to ensure they are aware of what the Captain is signing on behalf of all passengers and that OLRA, its Directors and volunteers, assume no responsibility for any loss, injury, harm, etc. that may occur by participating in the Boat Parade. AJ Mueller reminded the Board that OLRA's insurance policy only covers up to 6 volunteers. An email had been sent out to the Board just prior to this meeting on its obligations at a Boat Parade. OLRA should in good faith give its best efforts to avoid any negligence. The question of how long waivers need to be kept from a legal perspective needs to be clarified, and it will be sent to David Amy.

Volunteer to backup Brad Chittick to Lead the Boat Parade: Rob Cribbie, who had volunteered to be the Anchor Boat, volunteered to be the Lead Boat in the event that Brad Chittick is unable to attend. Brad Chittick will show Rob Cribbie the route before the Boat Parade. Another Board member backup is needed should Rob Cribbie need to back up Brad Chittick. (Nicole Mailloux and Brian Hindley cannot commit to lead the parade this year given personal obligations. Gerry Doyle is already volunteering to be a photographer at the Parade. Kerry and AJ Mueller do not have a boat.)

Actions: 1) David Amy will let the Board know how long Waivers have to be kept from a legal perspective. 2) The Boat Parade Committee will update the waiver/process and send it to the Board for comments; and 3) Board members who can volunteer to be the Anchor Boat, as back up to Rob Cribbie, should let Brad Chittick/Rob Cribbie know.

(Rob Cribbie left the meeting at 10:51 am)

7. Short Term Rentals: The in camera meeting started at 10:52 am (Gerry Doyle left the meeting at 11:00 am); ended at 11:27 am with the following motion.

Motion: That 1) OLRA prepare and send a letter to Seguin Township indicating OLRA's disagreement with Council rescinding Resolution #2020-485; and, 2) OLRA seek legal clarity from Mr. Longo regarding the use of Seguin's Municipal Zoning By-Law to regulate and enforce against Short Term Rental commercial operations in residential zones.

- Moved by: Brian Hindley
- Seconded by: Brad Chittick
- **Motion carried**

8. AGM – Format: All

A discussion took place regarding holding a zoom only AGM or a hybrid AGM involving Zoom and an in-person meeting. A hybrid AGM is not feasible this year as it would require new equipment and expertise to run it, as well as increased costs.

Motion: That the Board run the 2023 AGM on Zoom only and not in person.

- Moved by: Kerry Mueller
- Seconded by: Brad Chittick
- **Motion carried**

New Business: There was no other business.

Adjournment: Kerry Mueller called the meeting to a close at 11:57 am.

ADDENDUM A

Email Business and Decisions from January 27, 2023 to April 22, 2019

Motion: Amend the OLRA photo contest rules to specify "Please note that photos with advertising or political endorsements will not be accepted."

- Moved by Kerry Mueller by email on March 17, 2023
- Seconded by Brad Chittick by email on March 17,2023
- **Motion carried** by email on March 17, 2023

Acronyms

- AGM: Annual General Meeting

- ATV: All-Terrain Vehicle
- dB: decibel
- DC: Decibel Coalition
- DFO: Department of Fisheries and Oceans
- DO: Dissolved Oxygen
- EP: Environmental Protection
- FOCA: Federation of Ontario Cottagers Association
- FOI: Freedom of Information
- GBB: Georgian Bay Biosphere
- LPP: Lake Protection Program
- MNRF: Ministry of Natural Resources and Forestry
- MECP: Ministry of the Environment, Conservation and Parks
- OLRA: Otter Lake Ratepayers' Association
- OLT: Ontario Land Tribunal
- ONCA: Ontario Not-for-Profit Corporations Act
- OP: Seguin Township Official Plan
- OPP: Ontario Provincial Police
- PCOC: Pleasure Craft Operator Card
- PFD: Personal Floatation Device
- PWC: Power Water Craft
- SAR: Species at Risk
- SQL: Safe Quiet Lakes
- SRA: Shoreline Allowance
- STR: Short Term Rentals
- STCR: Short Term Cottage Rentals
- TC: Transport Canada
- WDALB: Where Does a Lake Begin